

# APPOINTMENT OF CITY OF RYDE AS A PRINCIPAL CERTIFIER

## About this form

Use this form to appoint Council as the Principal Certifier once:

- Development Consent and the Construction Certificate have been issued; or
- Complying Development Certificate has been issued; or
- Replacing Principal Certifier from Private (PC) to Council (PC)

The role of the Principal Certifier is to ensure that your development is constructed in accordance with the Complying Development Consent or Development Consent and the Construction Certificate.

## Council Contact Details

**Customer Service Centre** 1 Pope Street, Ryde NSW  
**Post** Locked Bag 2069, North Ryde NSW 1670  
**Email** cityofryde@ryde.nsw.gov.au  
**Phone** (02) 9952 8222

## PART 1 : APPLICANT DETAILS This must be the owner of the land, cannot be the builder unless they own the land

Title	Mr	Mrs	Ms	Miss	Other	
Given Name						Family Name
Address						
Suburb						Postcode
Postal Address <small>If different from above</small>						
Suburb						Postcode
Preferred contact	Mobile	Phone				Email
Mobile					Phone	
Email						

## PART 2 : PROPERTY DETAILS

Address					
Suburb					Postcode
Lot No.				DP/SP	

## PART 3 : APPROVED DEVELOPMENT

3.a) Development Consent No.:	Approval Date
3.b) Construction Certificate No.:	Approval Date
3.c) Complying Development No.:	Approval Date
Description of work	

Personal information collected from you is held and used by Council under the provisions of the *Privacy and Personal Information Protection Act 1998*. The supply of information is voluntary, however if you cannot provide, or do not wish to provide the information sought, Council may be unable to process your request. Please note that the exchange of information between the public and Council, may be accessed by others and could be made publicly available under the *Government Information Public Access Act 2009 (GIPA Act)*. If you require further information please contact Council's Customer Service Centre on 9952 8222.

## PART 4 : AUTHORITY TO APPOINT RYDE CERTIFICATION SERVICE

### DECLARATION BY THE APPLICANT

I appoint City of Ryde as the Principal Certifier for the above development.

Name of applicant

Signature

Date

## PART 5 : BUILDER DETAILS

### LICENSED BUILDER

Council is required, under the EP&A Act, to hold this information and to provide these details to the Australian Bureau of Statistics.

Licensee's Name

Licensee's Address

Suburb

Postcode

Mobile

Home phone

Business phone

Fax

Contractor license number

### OWNER BUILDER OR UNLICENSED BUILDER

Council is required, under the EP&A Act, to hold this information and to provide these details to the Australian Bureau of Statistics.

Name

Address

Suburb

Postcode

Mobile

Home phone

Business phone

Fax

Owner builder permit number

### Or complete the following declaration

#### DECLARATION BY THE OWNER OF THE PROPERTY

I declare that the reasonable market cost of the labor and materials involved in the work is less than the amount prescribed for the purposes of the identification of owner-builder work in the Act.

Signature

Date